



**BOARD OF SUPERVISORS MEETING  
MONDAY, OCTOBER 18, 2021  
6:30 PM**

**[Susan M. Adams](#), County Administrator**

**Board of Supervisors Meeting Room  
Carver-Price Education Complex  
171 Price Lane, Appomattox, VA 24522**

**[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)**

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## BOARD OF SUPERVISORS

### Setting of Agenda

### CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

### APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [21-2130](#) **Mr. Gary Christie, Executive Director - Central Virginia Planning District Commission**  
Mr. Gary Christie, Executive Director for the Virginia Planning District Commission has requested to appear before the Board to provide an update on the Planning District Commission.  
Department: Board of Supervisors, Administration  
Documents: [CVPDC Annual Report.pdf](#)

### PUBLIC HEARING (7:00 PM)

2. [21-2141](#) **Public Hearing\_2021 Comprehensive Plan Review/Update**  
A duly advertised public hearing has been scheduled for the Appomattox County Board of Supervisors to receive comments on the 2021 Comprehensive Plan Review/Update. In accordance with Virginia Code §15.2-2230, the Planning Commission has conducted its review and update of the plan, which they began last October. In September, 2020, the Planning Commission held a public hearing on the proposed updates. No one spoke at that public hearing. The Planning Commission voted unanimously to recommend approval of the updates as presented. The updates include amendments to the Future Land Use Map in Chapter 3-Growth Management and amendments to the Goals and Objectives found in Chapter 1. A detailed comparison of the 2016 adopted Future Land Use Map versus the 2021 Draft changes, as well as, a summary of the changes to the goals and objectives section has been prepared for your use.  
**STAFF RECOMMENDATION: After receiving comments from the public, a resolution has been prepared for your consideration, in accordance with the recommendation of the Planning Commission.**  
Department: Board of Supervisors, Administration

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Documents: [BoS Packet 10182021.pdf](#), [Resolution BoS Adoption of Amendments 2021.pdf](#)

## **ACTION ITEMS**

3. [21-2149](#)

**Special Event Permit Application-The Kind Cup, Mr. Tim Johnson**

Be Kind Productions, LLC. (Event Organizer), and Mr. Tim Johnson (promoter), have submitted a Special Event Permit application to hold The Kind Cup event at Devault Vineyards located at 247 Station Lane, Concord, Virginia. The Kind Cup is promoted as a cannabis education event, featuring Virginia NORML, local educators and legal experts in the Medical Cannabis Industry, Virginia based CBD farmers and patients. The event is planned for Saturday, November 6, 2021. The anticipated attendance is less than 750 patrons. Gates will open at 10:00 a.m. with activities beginning at 12:30 p.m. Music will begin at 2:00 p.m. and run until 11:00 p.m. There will be a glassblowing demonstration, vendors, seed and clone exchange, as well as the Cannabis Cup competition. There will be overnight camping. Mr. Johnson will be available to answer any questions the Board may have. The application has been reviewed and approved, with comments, by the Building Official, Zoning Administrator, County Administrator, Public Safety Director and the Sheriff.

**STAFF RECOMMENDATION:** Consider approval of the event application and bond fee waiver of The Kind Cup event at DeVault Vineyards on November 6, 2021. Mr. Johnson has been invited to address questions and/or concerns that the Board may have.

Department: Board of Supervisors, Administration  
Documents: [The Kind Cup Special Permit Application.pdf](#)

4. [21-2129](#)

**Town of Appomattox - Out-of-Town Water Rate Increase**

Attached for the Board's review is a letter from Mr. Jeff Elder, Public Works Facilities Manager with the Town of Appomattox regarding out-of-town water rates for customers who do not live within the Town limits. Also, attached is a rate comparison study that was performed with other localities for in-town and out-of-town rates and sample water bills from the Town of Appomattox showing an increase of \$5.80 for out-of-town customers. Mr. Lacheney is prepared to address questions relative to the verbiage change in the MOU between the Town and the County, which allows the Town, who maintains the water system, and the Town Council to set their rates accordingly.

**STAFF RECOMMENDATION:** Mr. Lacheney discussed the contract with the Board of Supervisors at the September meeting and it was suggested that staff obtain a formal request from the Town so that everyone understands the contractual language and authorization for the Town to set their rates as the Town Council deems necessary.

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- Department: Board of Supervisors, Administration  
Documents: [Town of Appomattox - Water.pdf](#)
5. [21-2148](#) **Schedule a Public Hearing-RZ210610-D&D Land Holdings LLC**  
Mr. Keith Martin, D & D Land Holdings, LLC has petitioned to have 8.054 acres at the intersection of Stage Road and West Haven Lane rezoned from A-1, Agricultural to R-1, Low Density Residential. At its October regular meeting, the Planning Commission voted unanimously to recommend approval of the petition.  
Please authorize staff to schedule and advertise a Public Hearing for Monday, November 15, 2021 at 7:00 pm for the Board of Supervisors to receive comments on the rezoning petition.  
**Staff Recommendation: Authorize staff to schedule and advertise a Public Hearing for Monday, November 15, 2021 at 7:00 p.m.**
- Department: Board of Supervisors, Administration
6. [21-2128](#) **American Rescue Plan Act Bonus for Sworn Sheriffs & Sheriffs' Deputies**  
During the 2021 General Assembly Special Session II, the House and Senate approved a one-time \$3,000 bonus payment for Compensation Board funded sworn positions in the sheriffs' offices, including sheriffs and sheriffs' deputies. This was approved by the Governor on August 10, 2021. The Compensation Board encourages each locality to implement the bonus no later than November 30, 2021. Similar to the process for reimbursing a similar bonus in December, 2020, the Compensation Board will provide reimbursement for bonus amounts paid with the payroll reimbursement for the month corresponding to the month in which the bonus is paid by the locality.  
**STAFF RECOMMENDATION: Authorize staff to schedule and advertise a Public Hearing for Monday, November 15, 2021 at 7:00 p.m. to receive comments on the American Rescue Plan Act bonuses for sworn Sheriffs and Sheriffs' Deputies. The Compensation Board has approved funding for sworn officer positions (15) to receive a \$3,000 bonus, reimbursed by the Comp Board. The County funds 7 locally funded sworn officer positions that staff recommends the Board's approval to include these officers for the \$3,000 bonus (\$21,000). The additional \$21,000 + FICA for all positions is a total of \$26,049 of LOCAL funds, which can be approved to be paid out of ARPA funds.**
- Department: Board of Supervisors, Administration
7. [21-2152](#) **2021 VACo Annual Conference**  
The 2021 VACo Annual Conference is scheduled for November 14-16, 2021 at the Hilton Norfolk The Main. Mr. Hinkle will be attending the meeting along
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with the County Administrator. The monthly meeting of the Board is scheduled for Monday, November 15th. Please discuss if there is consideration to change the date of the meeting (if necessary, the County Administrator will not attend).

Department: Board of Supervisors, Administration

8. [21-2132](#)

**Economic Development Authority -Local Tax Reimbursement Grant**

Please transfer by consent **\$72,522.41** from the General Fund and supplement to **8105-6007 Special Projects** for the Board of Supervisors local tax grant. The Board and EDA approved the grant funds incentive when Central Virginia Services, Inc., expanded Firefly Broadband Services into Appomattox County.

**STAFF RECOMMENDATION: Transfer by consent \$72,522.41 from the General Fund and supplement to 8105-6007 Special Projects. The County will pay to the EDA who will provide the incentive payment to Central VA Services, Inc.**

Department: Board of Supervisors, Administration

Documents: [Central VA Services, Inc..pdf](#)

9. [21-2153](#)

**Sheriff's Department - Asset Forfeiture Account**

Please transfer by consent **\$10,000.00** from the Asset Forfeiture Account to the General Fund and appropriate to **3102-5816 Asset Forfeiture**.

**STAFF RECOMMENDATION: Transfer by consent \$10,000.00 from the Asset Forfeiture Account to the General Fund and appropriate to 3102-5816 Asset Forfeiture.**

Department: Board of Supervisors, Administration

Documents: [Sheriff's Letter to Board.pdf](#)

10. [21-2147](#)

**Circuit Court - Law Library**

Please transfer by consent **\$99.08** from the Law Library Fund to the General Fund and supplement to the following:

2101-5804 Law Library **\$99.08**

RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

11. [21-2151](#)

**Property Requested for Surplus**

The Purchasing Agent has attached for your review a list of items to be declared as surplus by the Board of Supervisors. These items will be publicly sold by the Purchasing Agent and proceeds from the sale of these items will be deposited in the County's General Fund for future use. Also, attached is a list of assets that have been sold on GovDeals.

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**STAFF RECOMMENDATION: Declare the attached list as surplus and authorize the Purchasing Agent to advertise for public sale.**

Department: Board of Supervisors, Administration

Documents: [Property Requested for Surplus.pdf](#)

12. [21-2133](#)

**Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item **1209-5803 Refunds**.

1) Refund Phyllis Siravo **\$317.24** for 2021 Personal Property taxes. The vehicle was sold on December 31, 2020.

2) Refund Leah M. Hafner **\$54.09** for 2021 Personal Property taxes. The vehicle is registered in Lynchburg, VA where she resides.

**STAFF RECOMMENDATION: Consider the above refunds and transfer and supplement by consent \$371.33 to 1209-5803 Refunds. No new local funds are required.**

Department: Board of Supervisors, Administration

Documents: [Commissioner of the Revenue Refund Requests.pdf](#)

**COMMITTEE APPOINTMENTS**

13. [21-2146](#)

**2021 Redistricting Committee Appointments**

At the September, 2021 meeting, the Board tabled to the October, 2021 meeting the Redistricting Committee appointments. The committee would be comprised of two (2) members of the Board of Supervisors, three (3) citizens at large, the General Registrar, the County Administrator and the Director of Community Development.

Mr. Hinkle has requested that Mr. Lannis Selz of 1689 Salem Rd, Spout Spring VA be considered for nomination as the at large appointment. Mr. Selz is a retired engineer and program manager with analytical skills. He is retired and will be available to meet day or evening.

**STAFF RECOMMENDATION: Appoint two (2) members of the Board of Supervisors and three (3) citizens at large to serve on the Redistricting Committee.**

Department: Board of Supervisors, Administration

**CONSENT AGENDA**

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

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14. [21-2135](#)

**Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

October 4, 2021	\$49,016.25
October 14, 2021 - Grand Jury	\$990.00
October 15, 2021 - CSA	\$186,233.05
October 18, 2021	\$486,773.37
<b>TOTAL:</b>	<b>\$723,012.67</b>

**STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.**

Department: Board of Supervisors, Administration

Documents: [Invoices Submitted for Payment.pdf](#)

15. [21-2136](#)

**Minutes**

Please review the following DRAFT minutes for approval:

September 20, 2021 Regular Board of Supervisors Meeting

Department: Board of Supervisors, Administration

Documents: [September 20, 2021 BOS Meeting Minutes.pdf](#)

16. [21-2137](#)

**Children's Services Act - CSA**

Please supplement by consent and appropriate the following to **FY 2021** CSA operating budget:

5310-3001 Professional Services	<b>\$204.00</b>
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RE: Reimbursement from the Department of Social Services for services paid through CSA.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

17. [21-2143](#)

**Public Utilities - Waterline**

Please supplement by consent and appropriate the following:

082-1800-5101 Electric Services	\$283.38
082-1800-5203 Telecommunications	\$59.64
<b>TOTAL:</b>	<b>\$343.02</b>

RE: Reimbursement from the Town of Appomattox for August, 2021 waterline electrical and telecommunication services.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

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18. [21-2138](#) **J. Robert Jamerson Memorial Library**  
Please supplement by consent and appropriate the following:
- |               |                 |                 |
|---------------|-----------------|-----------------|
| 7301-5411     | Books           | \$15.00         |
| 7301-5401     | Office Supplies | \$273.00        |
| <b>TOTAL:</b> |                 | <b>\$288.00</b> |
- STAFF RECOMMENDATION: No new local funds are required.**  
Department: Board of Supervisors, Administration

19. [21-2139](#) **Department of Social Services**  
Please supplement by consent and appropriate the following:
- |               |            |                    |
|---------------|------------|--------------------|
| 5301-2002     | VRS        | \$13,223.66        |
| 5301-2006     | Group Life | \$972.51           |
| 5301-2002     | ICMA-RC    | \$1,512.29         |
| <b>TOTAL:</b> |            | <b>\$15,708.46</b> |
- RE: Reimbursement from DSS for September, 2021 payroll deductions.  
**STAFF RECOMMENDATION: No new local funds are required.**  
Department: Board of Supervisors, Administration

#### **ITEMS REMOVED FROM CONSENT**

#### **ATTORNEY'S REPORT**

#### **ADMINISTRATOR'S REPORT**

#### **REPORTS AND INFORMATIONAL ITEMS**

20. [21-2145](#) **Appomattox County High School Construction Update**  
Attached for the Board's review is an update from Mr. Bill Gillespie, MRG Consulting on the High School construction.
- Department: Board of Supervisors, Administration  
Documents: [High School Construction Update.pdf](#)
21. [21-2142](#) **School - Financial Report**  
Attached for the Board's review is the September, 2021 month-end financial report from Dr. Annette Bennett, Division Superintendent and Bruce McMillan, Director of Finance.
- Department: Board of Supervisors, Administration  
Documents: [School Financial Report.pdf](#)
22. [21-2131](#) **Robert E. Lee Soil & Water Conservation District Board of Directors Meeting Minutes**  
Attached for your review is a copy of the August 26, 2021 monthly Board of Directors meeting minutes from the Robert E. Lee Soil & Water Conservation District.



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Department: Board of Supervisors, Administration  
Documents: [Robert E. Lee Soil & Water Conservation District.pdf](#)

23. [21-2140](#) **Appomattox Department of Social Services**  
Attached for the Board's review is the 4th quarter dashboard of services provided by the Department of Social Services.  
Department: Board of Supervisors, Administration  
Documents: [Dept of Social Services.pdf](#)

### **SUPERVISOR CONCERNS**

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

### **CLOSED SESSION**

### **UPCOMING MEETINGS**

**Monday, November 15, 2021 @ 6:30 PM**  
Regular Scheduled Meeting  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox, Virginia

### **ADJOURNMENT**